

## DIS TRANSPORTATION FORM

**This form should be submitted along with a signed copy of “The Student School Agreement on Bus Transportation”**

Name of student: \_\_\_\_\_

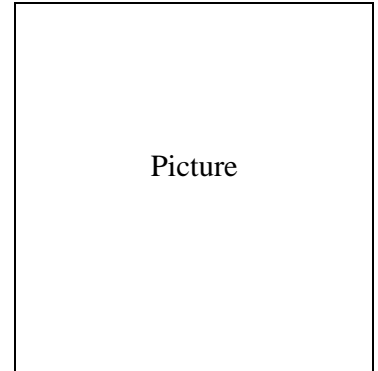
Year: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Please attach a clear location map.**

What service do you require?  Two-ways  Pick-up only  Drop-off only  
(Same fee payable for all options)

Starting date: \_\_\_\_\_ (Day / Month/ Year)

Name and contact number of person to call in case of emergency: \_\_\_\_\_

### ADMINISTRATION PURPOSE ONLY

Term Fee: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Fees paid: Yes / No      Amount received: \_\_\_\_\_ Rec. No.: \_\_\_\_\_ Date: \_\_\_\_\_

Received signed copy of “The Student School Agreement on Bus Transportation” Yes / No

Received location map      Yes / No

Dated received \_\_\_\_\_      Service will start on \_\_\_\_\_



مدرسة ديرة الدولية  
DEIRA INTERNATIONAL SCHOOL

## **Student-School Agreement on Bus Transportation**

- *Please read this document carefully and review the rules and regulations of using Deira International School Bus transportation service. Please make sure you discuss this document with your child and make them aware of responsible behaviour on the school bus.*
- *After you review the document, please sign and date the document. Your child should also sign/initial the document. Return the signed document to the school transportation department for the transport coordinator's signature. Retain a copy for your records.*
- *Do note that primary students from Foundations Stage 2 to Year 5 will be issued with a **Bus Tag**, labelled with their name, class and bus number. It is important that our youngest students in Foundation Stage 2, Year 1 & Year 2 wear the **Bus Tag** to school every day so that they board the correct bus.*
- *Pick up and drop off times are subject to variation and will not be constant for students on our school buses throughout the academic year.*

### **STUDENT BEHAVIOUR ON THE SCHOOL BUS:**

#### **I agree to the following rules for using the school bus:**

- Be on time for the bus — the bus **WILL NOT** wait for more than 2 minutes at my doorstep and I am aware of this.
- I will treat the bus driver and bus assistant with respect and I will be courteous to them.
- I will wear a seatbelt at all times while riding the bus.
- I will not consume food while riding the bus.
- I will not move around the bus and disturb other students riding the bus, the bus driver or the bus assistant.
- I will not litter inside the bus.
- I will not use inappropriate language with other students, bus driver or the bus assistant.
- I will follow instructions given by the bus driver, bus assistant and/or security.

### **Consequences of inappropriate student behaviour on the school bus:**

- If a student breaks these rules, the bus assistant will report their name to the transportation department. The incident will be entered in the 'Bus Behaviour Report Book' and signed and dated by both the student and a senior teacher.
- Following a second incident the student will receive a verbal warning and their parents will be contacted and notified of the incident.
- If the parents are contacted for a third time, the student will forfeit the right to travel on the school bus and depending on the severity of the incident and the school management's decision, they may forfeit the right to travel on the bus again.

### **INFORMATION FOR PARENTS/GUARDIANS OF STUDENTS USING THE SCHOOL BUS:**

#### **I/We agree to the following rules:**

- Ensure student follows the bus rules; and support the school in upholding the bus rules.
- I will assist in training and educating my child/student on the importance of safety, waiting for the school bus and boarding it safely.
- I will be responsible for taking my child/student to the school bus or to the designated bus stop on time. If my child/student misses the bus due to our lateness, it will be my responsibility to transport my child/student to the school in the morning.
- The driver shall have the right to return my child/student to the school if I am unavailable to collect the child/student at the end of the bus trip.
- Inform the bus assistant if child/student will not ride the school bus on a given day.
- Pay for any damage to the bus caused by my child/student.
- Agree not to influence any change of timings or routes either by coercion, intimidation or through gifts to the bus drivers or bus assistants.

### **CHANGES TO DAILY BUS ARRANGEMENTS:**

The school believes that normal, regular routines are in the best interest of the children; however,

- Changes to normal bus arrangements for your child should be for **EMERGENCIES** only. If there are any other unavoidable circumstances these changes **MUST BE MADE** in writing **AND** supported by a telephone call to the Primary/Middle/Secondary Office at least **ONE HOUR** before the end of the school day. Although the school will try their best to accommodate such changes they **cannot be held responsible**.

Students can only travel on the bus they have registered and paid for, they may **NOT** change buses.

### **Route/Address Change**

A route change request will be accommodated only if there is space available on the requested route. The school contracts buses at the beginning of the school year. Therefore it is not possible to add additional buses or operate new routes in the middle of the academic year unless there is sufficient demand.

### **General Information**

- All Deira International School buses comply with Road and Transport Authority (RTA) specifications for school buses and travel at a maximum speed of 80 kilometres per hour. School buses are subject to traffic conditions and may have as many stops as the number of students on the bus. Parents need to be aware that the commute times on a school bus will be much longer than by personal car.
- All our bus drivers are trained and licensed by the RTA to drive school buses and have completed the police background check.
- Both bus drivers and bus assistants have basic first aid training; however they are not expected to administer first aid, except for minor cuts, bruises and nose bleeds. They have been advised to seek professional help when necessary.
- Request for discontinuation of school bus service should be made in writing to the school's Transport Coordinator. In the absence of this, the school will continue to reserve a seat on the bus for your child and invoice you for bus fees.
- All bus fees must be paid quarterly, in advance. Full quarterly payment must be made irrespective of the number of times the bus is used within the quarter. There will be no rebates or discounts. The fee paid will be the same for one way or two way bus service.

Students who have **NOT** paid for bus travel will **NOT** be allowed to travel on school bus.

Student Name: \_\_\_\_\_ Year: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_

Student signature: \_\_\_\_\_

School Transport Coordinator: \_\_\_\_\_

Date: \_\_\_\_\_

***"Forever learning, forever achieving"***

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