



## Primary Whole-School Inset Programme for staff, August 2016 (v.22.6.16\_COB)

	<b>Sunday 21<sup>st</sup> August</b>	<b>Monday 22<sup>nd</sup> August</b>	<b>Tuesday 23<sup>rd</sup> August</b>	<b>Wednesday 24<sup>th</sup> August</b>	<b>Thursday 25<sup>th</sup> August</b>
08.00	<b>Director's welcome back, MPH</b> <ul style="list-style-type: none"> <li>▪ Introduce new staff</li> <li>▪ Inset Programme</li> <li>▪ New term info</li> </ul>	Workshop 1A  <b>Lesson Observation &amp; Feedback Skills</b>  Ian Ward	<i>Lorraine Kingsman Training</i>  <i>Primary Writing</i>	Workshop 3A  <b>Measuring Progress &amp; Assessment</b>  Sam Bagshaw	<b>Education Visits &amp; Director's Challenge day</b>  Full details to follow
09.00 -	<b>08:30 Primary Staff Meeting</b> Primary School Ian Ward Primary SLT (Primary School)	<b>Year Team Planning Mtgs</b> 9.00 Library training for TAs	<i>Lorraine Kingsman Training</i>  <i>Primary Writing</i>	<b>Staff Planning Time</b>	
10.00 - 10.30	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
10.30 - 11.30	<b>Teaching &amp; Learning Next steps in our journey</b>  Colin Bibby	Workshop 1B  <b>Lesson Observation &amp; Feedback Skills</b>  Ian Ward	<i>Lorraine Kingsman Training</i>  <i>Primary Writing</i>	Workshop 3A  <b>Measuring Progress &amp; Assessment</b> Sam Bagshaw	
11:30 - 12:15	<b>Phase Meetings</b>	<b>Phase/Team Meetings</b>	<i>Lorraine Kingsman Training</i>  <i>Primary Writing</i>	<b>Section/Team Meetings</b>	
12.00 - 13.00	<b>LUNCH</b> (provided)	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>
13.00	<b>PS Year Team</b> Planning Mtgs	<b>EdTech: 3 x round-robin sessions</b> EdTech 1 - <i>NearPod</i> Bassel Deiry	<i>Lorraine Kingsman Training</i> <i>Primary Writing</i>	<b>13.00 Director's Slot, MPH</b> <b>School duties &amp; responsibilities</b> Professional expectations, meetings rota etc.	
13.30		EdTech 2 - <i>Showbie</i> Jon Molson	<b>Education Visits Info</b> Allan Hare		
14:00	<b>13.45 Staff Planning Time</b>	EdTech 3 - <i>OneDrive</i> Adam Masters	<b>Department time</b> in Dept rooms	<b>Evening Social,</b> Venue tbc	

Additional preparation time to be given over to staff on Sunday and Monday of Week 1, ahead of the formal start of the term on Tuesday.